How to use Teams - first steps
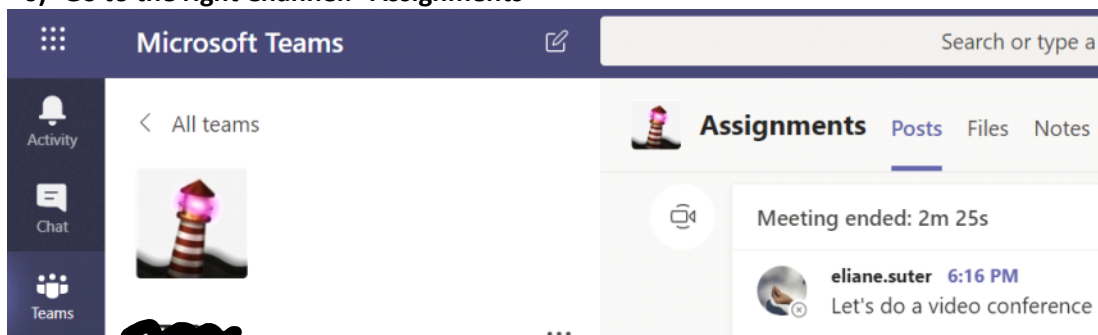
1) **Browser: No Firefox**
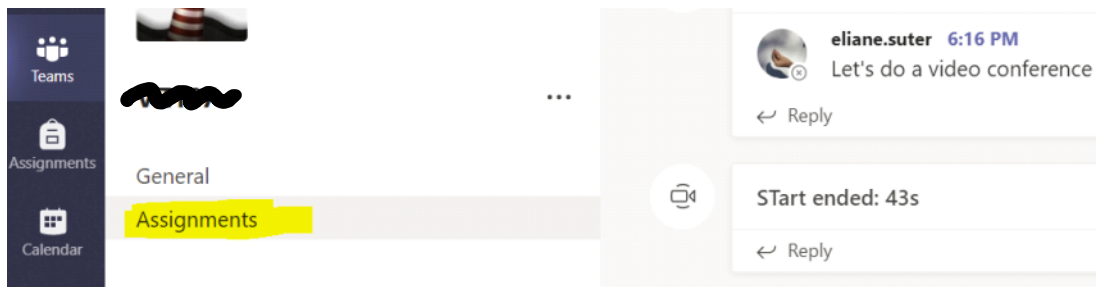2) **Login: https://www.office.com**
3) **Click on Teams**
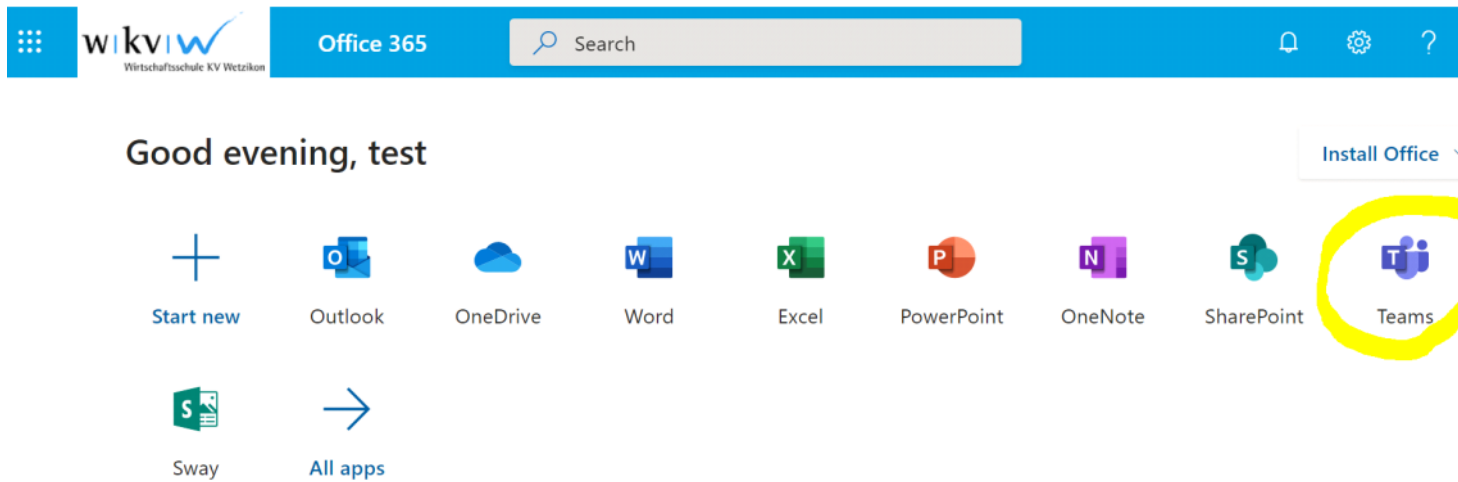
4) **You can download the app, but it's also working via Browser (e.g. Chrome or else), it's up to you!**
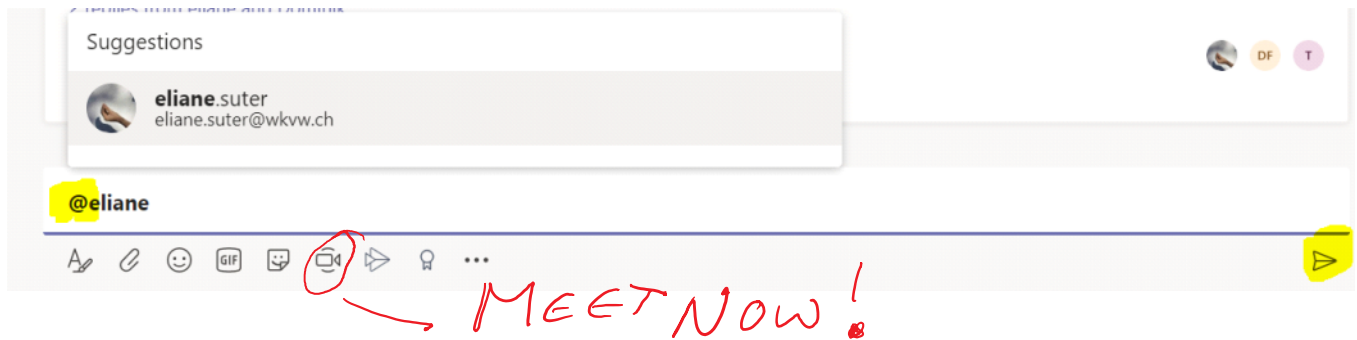5) **Click on VZ19A**
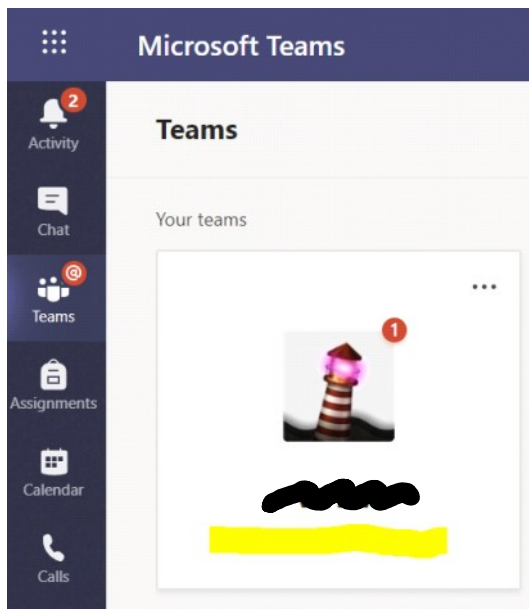
6) **Go to the right Channel: "Assignments"**

7) Choose the person you want to meet, e.g. your T&U teacher

MEET NOW!

8) Happy co-working and collaborating!