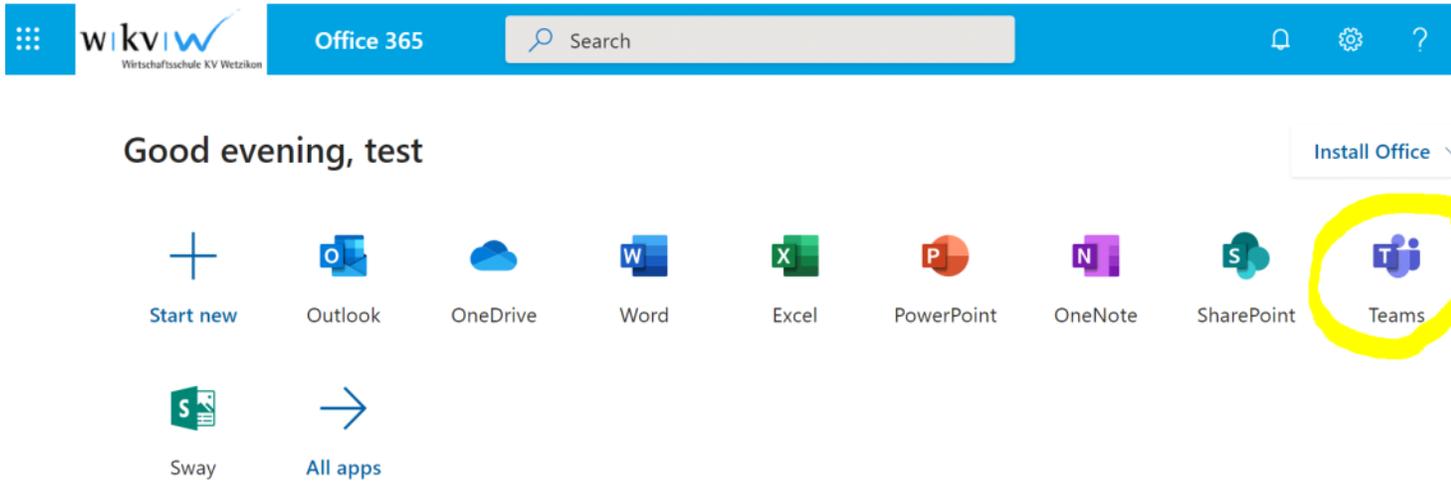
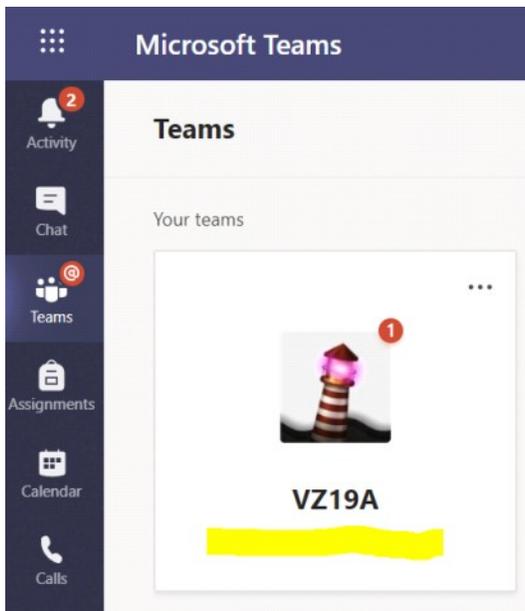


How to use Teams - first steps

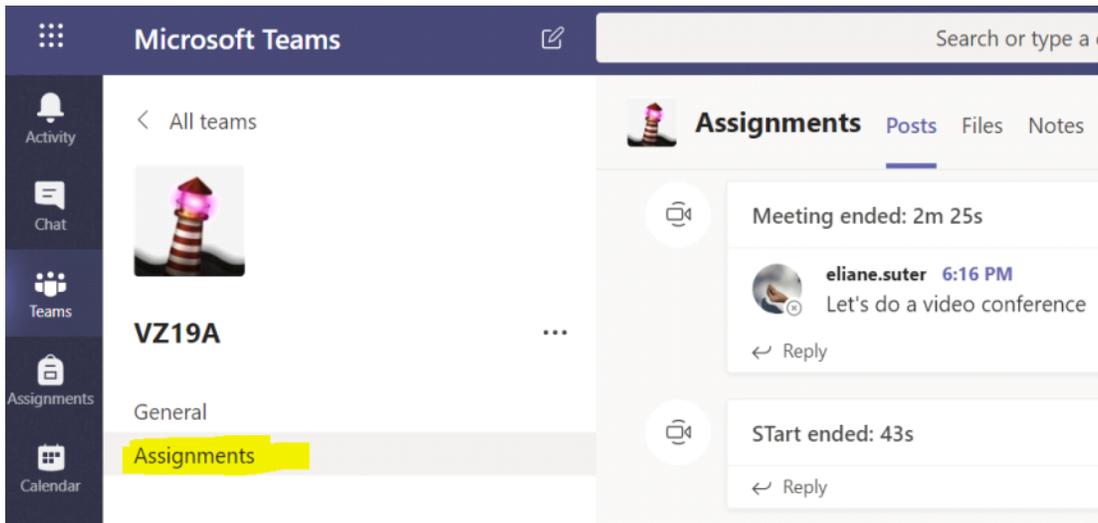
- 1) **Browser: No Firefox**
- 2) **Login: <https://www.office.com>**
- 3) **Click on Teams**



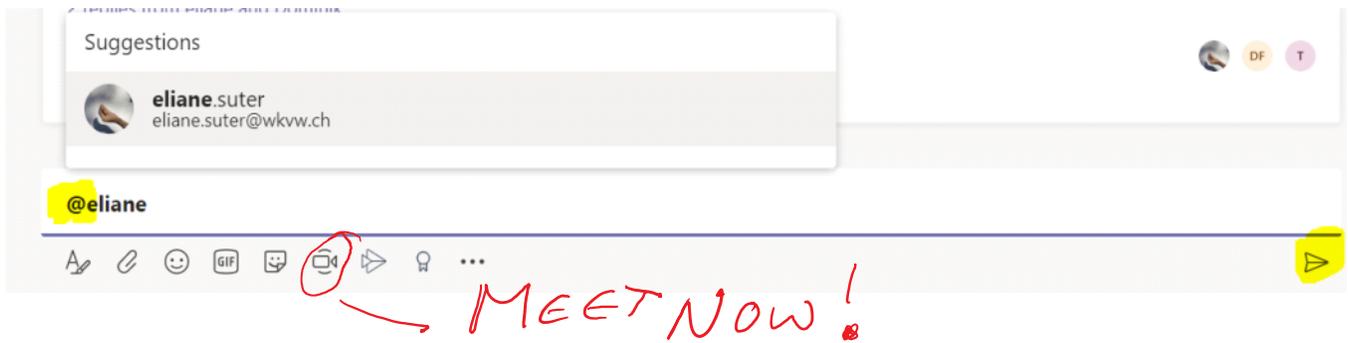
- 4) **You can download the app, but it's also working via Browser (e.g. Chrome or else), it's up to you!**
- 5) **Click on VZ19A**



- 6) **Go to the right Channel: "Assignments"**



7) Choose the person you want to meet, e.g. your T&U teacher



8) Happy co-working and collaborating!